



## ***Is Your Office Compliant with the Employment Standards Act?***

***DOCS can help!***

### ***Human Resources Consultation Package***

We can implement your Human Resources System in just 2 - 3 visits to your office. There is no need to hire a consultant for an extended length of time and you have no further obligation to use DOCS' services.

#### **This one time offer includes:**

- Implement customized job descriptions
- Implement employment agreements with new and existing staff
- Organize and complete employee performance reviews
- Create a Customized Employee Policies Manual

The complete Human Resources in Dentistry manual is customized for your office. A USB key that contains all Human Resources documentation such as incident report forms, job descriptions, the Performance Management System, and much more.



The total investment for this service is \$3,995.00 + HST

To register or for more information please contact:

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